

11 March 2014

Committee	Audit
Date	Wednesday, 19 March 2014
Time of Meeting	2:00 pm
Venue	Committee Room 1

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND



**for Sara J Freckleton
Borough Solicitor**

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (staff should proceed to their usual assembly point). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.



Item	Page(s)
3. DECLARATIONS OF INTEREST	
Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.	
4. MINUTES	1 - 5
To approve the Minutes of the meeting held on 11 December 2013.	
5. GRANT THORNTON PROGRESS REPORT	6 - 18
To consider Grant Thornton's report on progress against planned outputs.	
6. GRANT THORNTON CERTIFICATION REPORT 2012/13	19 - 30
To consider Grant Thornton's Certification Report 2012/13.	
7. STATEMENT OF ACCOUNTING POLICIES	31 - 50
To approve the accounting policies to be used during the 2013/14 closedown.	
8. INTERNAL AUDIT MONITORING REPORT	51 - 67
To consider the Internal Audit work undertaken and the assurance given on the adequacy of internal controls operating in the systems audited for the period December 2013 to February 2014.	
9. INTERNAL AUDIT PLAN 2014/15	68 - 72
To approve the Internal Audit Plan 2014/15 as detailed at Appendix 1.	

DATE OF NEXT MEETING
WEDNESDAY, 25 JUNE 2014
COUNCILLORS CONSTITUTING COMMITTEE

Councillors: R E Allen, Mrs K J Berry, Dr A L Carter, B C J Hesketh, A L Mackinnon (Chairman), A C Tugwell and D J Waters (Vice-Chairman)

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.